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**CHARNWOOD TOGETHER BOARD EXECUTIVE
MONDAY, 15TH MARCH 2010 AT 4.00PM
IN COMMITTEE ROOM 1, SOUTHFIELDS, LOUGHBOROUGH**

1. APOLOGIES

2. MINUTES

The Executive is asked to confirm as a correct record the minutes of the meeting held on 19th January 2010 attached at page 3.

3. CHARNWOOD PARTNERSHIP FOR CHILDREN AND FAMILIES

An update report in respect of the Charnwood Partnership for Children and Families is attached at page 11.

4. PARTICIPATORY BUDGETING

An update report from Leicestershire County Council in respect of Participatory Budgeting will follow this agenda.

5. LEICESTERSHIRE COUNTY COUNCIL UPDATE REPORT

S. McIntosh will give a verbal update report to the meeting.

6. FUTURE EXECUTIVE AGENDA ITEMS

This item has been included on the agenda to consider items for future meetings of the Executive.

7. ASTRAZENECA UPDATE

This item has been included to allow the Executive to discuss progress to date.

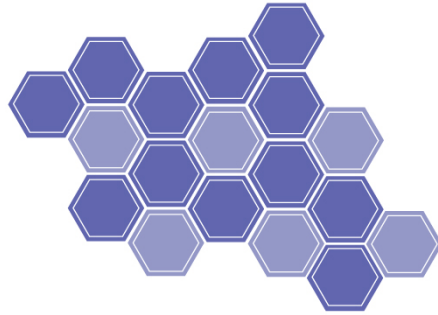
8. DATES FOR FUTURE MEETINGS OF THE EXECUTIVE

Dates for future meetings of the Executive have been agreed as follows:

19th April 2010

Circulation List:

Cllr Mike Preston
Tony Stott
Neil Lambert
Peter Marks
Adrian McInnes
Geoff Parker
Daimon Tilley
Jon Walker
Simon McIntosh
Steve Phipps
Cllr E White
Verity Graham
Steve Boud



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**CHARNWOOD TOGETHER BOARD EXECUTIVE
19TH JANUARY 2010**

PRESENT: Councillor Mike Preston (Chair) – Charnwood Borough Council
Neil Lambert – Voluntary Action Charnwood
Adrian McInnes - William Davis Ltd
Chief Inspector N. Newell – Leicestershire Police

OFFICERS IN ATTENDANCE:

S. Boud – Leicestershire County Council
V. Graham – Charnwood Borough Council
S. McIntosh – Leicestershire County Council
S. Phipps – Charnwood Borough Council

APOLOGIES: T. Stott, D. Tilley, J. Walker and Councillor White

I. MINUTES

The minutes of the meeting held on 30th November 2009 were confirmed as an accurate record.

2. MATTERS ARISING

Minute 5 – Future Vision for Charnwood Together

S. Phipps made reference to the application he had submitted on behalf of the Board in respect of the Effective Partnership Project. The application had not been successful, however, Peter Oliver a consultant attached to the Project had offered to work with the Partnership at some time during the year. Further details would be submitted to the Executive when they became available.

AGREED that the information be noted.

3. FUTURE VISION FOR CHARNWOOD

As agreed at the last meeting of the Executive, an update report in respect of a future vision for Charnwood Together was submitted. Following discussion at previous meetings, it was agreed that consideration be given to ways of improving Charnwood Together in order that it was visibly supporting delivery of the shared agenda, as set out in the Charnwood Sustainable Community Strategy.

The report included information in respect of the review of other LSP structures within the County and detailed examples of LSP practices elsewhere, together with recommendations for the future of Charnwood Together.

D. Tilley had been unable to attend the meeting and had submitted the following comments in respect of the item:

'I support the proposal. The key to maximum effectiveness, in my view, is not just the structure, but the agenda. We need to ensure that we focus on making a difference around a clear shared agenda to improve the Borough. In the past I fear we have concentrated on "items for information" rather than items for "how we will improve things." From a police attendance point of view, I would propose to adopt the same process as I do elsewhere. I will attend the full LSP and ask C/I Neil Newell, who sits on the CDRP, to attend the Executive meetings. Can you please ensure that we are invited to future meetings on that basis?'

S. Phipps introduced the report and stated that there were no radical changes in respect of structure proposed within the report, but if agreed, the performance of the LSP would be monitored by the Executive, together with partnership improvement. The proposed changes would result in the Executive addressing operational matters and the Board with vision for the future.

In response to issues raised, comments made and question, Officers and the Chair stated:

- (a) At the present time the Board received too much detailed information. The proposals would result in the Delivery Groups submitting reports to the Executive, using a template similar to the one used by North West Leicestershire District Council, included in the report.
- (b) Consideration would need to be given in respect of the frequency of the Delivery Group reports to the Executive. It could possibly be every two months and a summary sheet be submitted to each Board meeting.
- (c) In respect of publicising the successes of the Partnership, it was difficult to make distinctions between the work of the Council and the LSP. The difference was the added value made by the Partnership. Retrospective work should be undertaken to show the outcomes of the Partnership.
- (d) It was important that the Partnership believed in the work it undertook and publicised that work to get external validation.

- (e) In theory the Delivery Groups set out plans for the year for the Board to sign off. The list of objectives began with the CAA Improvement Plan.

The Chair stated that the achievements of the Board and plans for the future needed to be more strategic, with the Partners feeling that they were achieving targets and Delivery Groups be challenged to address matters contained within the Charnwood Sustainable Community Strategy.

AGREED

- 1. that the comments of the Executive be noted;
- 2. that a report in respect of the Charnwood Together Structure Review be submitted to the next meeting of the Board.

4. CHARNWOOD PARTNERSHIP FOR CHILDREN AND FAMILIES

An update report in respect of the Charnwood Partnership for Children and Families was submitted.

S. Boud stated that officers were addressing issues of spend and estimated slippage. He reported that an application for £25,000 funding for a project at Loughborough College had been withdrawn because other funding had been lost. By the end of the current financial year, it was estimated that there would be an underspend of approximately £30,000 to £40,000, to use that money bids for further quick win projects would be invited, but officers had to ensure that the projects were value for money.

In response to questions, S. Boud stated:

- (a) Information in respect of project achievements had been included in the Sure Start January to March 2010 edition (copy filed with the agenda). Members of the Executive were welcome to visit any of the Children's Centres to see the projects in place.
- (b) In respect of Services in the Syston area, there was a Children's Centre in Thurmaston and plans for Phase 3 included a Children's Centre in Syston. Officers were talking with the Town Council, school and library in respect of a location.
- (c) Officers expected a stronger start to the 2010/11 financial year.
- (d) The Executive provided high level scrutiny performance, in particular in relation to spend.

AGREED that the information be noted.

5. CHARNWOOD BOROUGH COUNCIL – CONSULTATION 2010-11 BUDGET

As part of the consultation process, the Charnwood Borough Council draft budget and summary document were submitted for the consideration of the Executive.

Neil Lambert declared a personal interest in respect of Community Grants.

D. Tilley had been unable to attend the meeting and had submitted the following comments in respect of the item:

'I note the pressure on CCTV funding. It is my position that the police cannot afford to make any further contributions to the scheme, due to our own budgetary pressures. However, I strongly support the maintenance of a 24/7 facility to ensure the Borough remains safe. The police contribution to the scheme is significant already, and comes in the form of dealing with what the "eyes" of CCTV discover. The cost of this should not be underestimated in officer and staff time from initial response, taking persons into custody, file preparation and court work. Steve Phipps and I remain in close contact over this and other issues and will continue to work together to do all we can to ensure the scheme remains as successful as it is currently.'

The Chair made reference to the Service Reviews. They were not solely aimed at saving funding, rather at providing improved services and the potential to create efficiencies. During 2010/11 savings had to be made to address a short fall for the following financial year, when Government cuts of approximately 10% were expected.

The following issues were raised and comments made by members of the Executive:

- (i) In order to submit comments in respect of the budget, it would be sensible for the details of the figures and the percent changes be made available.
- (ii) It would helpful for the Executive to receive details of the feed back received in respect of the budget.

In response to issues raised, comments made and questions, the Chair and S. Phipps stated:

- (a) In advance of the budget, decisions had been taken in respect of prioritisation.
- (b) Loughborough Ward Councillors had been consulted in respect of the Loughborough Special Rate. Documents for that consultation had included explanations.
- (c) In future years there should be a wider consultation process.

AGREED

1. that the information be noted;
2. that any further comments in respect of the budget be submitted to S. Phipps before the deadline of 5th February 2010;
3. that information in respect of the figures and percentage changes be circulated to members of the Executive;
4. that the documents included in the Loughborough Special Rate consultation be circulated to members of the Executive;
5. that details of comments received in respect of the budget, together with the differences those comments had made, be circulated to members of the Executive.

6. LEICESTERSHIRE COUNTY COUNCIL UPDATE REPORT

S. McIntosh gave a verbal update report as follows:

Building Schools for the Future Programme

A further document had been published setting out the options for the programme, together with meeting dates for consultations with parents and the public, a link to the website with further details is: <http://www.leics.gov.uk/loughboroughbsf>

Loughborough Learning would be launched on 21st January 2010.

Reference was made to the controversy the programme had raised within Loughborough, for example the proposal to close Limehurst School and in respect of community cohesion some of the options within proposals appeared to make little sense. In response, the Chair stated that there was a tight timescale to submit proposals, which if not met would result in the County falling out of the process.

Refreshing Leicestershire's Sustainable Community Strategy

Information in respect of a draft timetable would be forwarded to V. Graham for circulation to the Executive, when available. It was anticipated that there would be discussions with the themed Lead during April 2010 with updates made during the Summer and the document signed off during the early Autumn 2010.

The process would provide an opportunity for the Board to influence the Places in Charnwood section of the document, by considering if the identified priorities remained the same.

Strategic Commissioning Document

In December 2009 Leicestershire Together approved the Strategic Commissioning document, a key aspect of the work commissioned through Leicestershire Together. An initial meeting would be held week beginning 25th January 2010.

Improvement Plan Arising from the Comprehensive Improvement Plan

A meeting had been arranged for 20th January 2010 to consider an Improvement Plan, to bring work together and list the responsible agencies.

In response to questions, S. McIntosh and S. Phipps stated:

- (a) In respect of translating issues to the Charnwood SCS, there appeared to be few issues within the document that had been highlighted as District specific, it would be a matter of identifying related issues, for example Neighbourhood Management.

N. Lambert offered to raise the issue at the meeting on 20th January 2010.

- (b) The next meeting of the Board would be considering priorities and reviewing the Leicestershire SCS. From those discussions priorities could be built that sat within the Leicestershire SCS.

AGREED that the information be noted.

7. FUTURE EXECUTIVE AGENDA ITEMS

This item was included on the agenda to consider items for future meetings of the Charnwood Together Board Executive.

It was proposed that feedback from the Loughborough Branding project with Leicestershire Promotions be submitted to the next meeting of the Executive.

AGREED that an item in respect of the Loughborough Branding project with Leicestershire Promotions be submitted to the next meeting of the Executive.

8. FUTURE ITEMS FOR THE CHARNWOOD TOGETHER BOARD – 10TH FEBRUARY 2010

This item had been included on the agenda to consider items for future meetings of the Board.

D. Tilley had been unable to attend the meeting and had submitted the following comments in respect of the item 'The new Police Force Structure':

'Can this please be removed from the LSP agenda? We did not appoint a new Chief Constable and therefore we are not as clear as to a potential new structure as we

Charnwood Together
Board Executive
19th January 2010

otherwise might have been. Work continues and I will update the Board when I have further info.'

It was proposed that an item be included for the next meeting of the Board in respect of the Olympics 2012 to allow the Board an opportunity to consider its input into the event.

AGREED that the following items be included on the agendas for future meetings of the Charnwood Together Board as follows:

- Building Schools for the Future / Loughborough Learning Launch event – S. McIntosh – 10th February 2010
- Charnwood Together Structure Review – 10th February 2010
- Olympics 2012 – 10th February 2010
- The new Police Force structure – D. Tilley – to a date to be agreed

9. INFORMATION ITEMS

(i) Impact of Climate Change – Consultative Workshop

An invitation to the above workshop was submitted for the information of the Executive.

AGREED that the information be noted.

(ii) Delivering Financial Inclusion in Leicestershire

An invitation to an event to consider Delivering Financial Inclusion in Leicestershire was submitted for the information of the Executive.

AGREED that the information be noted.

10. DATES FOR FUTURE MEETINGS OF THE EXECUTIVE

Dates for future meetings of the Executive have been agreed as follows:

22nd February 2010

15th March 2010

19th April 2010

ITEM 3

Report to the Charnwood Together Board Executive Group 15th March 2010

Charnwood Partnership for Children and Families

Financial Report – Charnwood Extended Services Commissioning Budget

The latest position as of 26/2/10 regarding the spend on the Charnwood Extended Services commissioning budget is shown in the following table and attached chart.

A Review of funding priorities for 2010/11 is being considered by the Partnership. New proposed indicative financial allocations for 10/11 will be considered at the meeting of the partnership on 13/4/10.

Invoices to a value of £7,942 awaited processing at 26/2/10. A further verbal update of spend will be given at the meeting.

Invoices for the last quarterly advance payment for 09/10 are now being processed.

The following table gives the position at 26/02/2010:

	09/10
Budget 09/10	£840,000
Actual spend to date (26 2 10)	£615,047
Commitments as at 26 2 10	£12,923
Spend plus commitments	£627,970
Total Predicted spend at 26 2 10	£730,643

Steve Boud 26 2 10

Charnwood Partnership for Children and Families Commissioning Spend 2009/10

